



USE THIS FORM IF:

- Your filing status is single (even if you can be claimed as a dependent on another person's tax return).
- Your total income was less than \$6,800.00.
- Your income consists of wages, tips, interest and/or dividends.
- You are able to answer YES to all of the questions in the checklist.

COMPLETING FORM 123

Please print your numbers inside the boxes using blue or black ink. Do not type your numbers or use red ink. Do not use dollar signs. You may round off cents to whole dollars. To do so, drop amounts under 50 cents and increase amounts that are 50 cents or more. For example, \$129.49 becomes \$129 and \$129.50 becomes \$130. If you round off, do so for all amounts. But if you have to add two or more amounts to figure the amount to enter on a line, include cents when adding and round off only the total.

NAME AND ADDRESS

Please use the mailing label we sent you. It can help speed your refund. After you complete this form, put the label in the name and address area. If you did not receive a label or the label contains any errors, print your name, address and social security number on your form.

COUNTY, CITY, TOWN

Follow Instruction 6 in the packet and enter your county, city, town or taxing area.

FILING STATUS

You must be single to be able to use this form. If you can be claimed as a dependent on another person's tax return, be sure to check the box in the filing status area.

REPORT YOUR INCOME

Add up the wages reported on all of your W-2 forms and enter the total on line 1A.

Add up your interest and dividend income (if any) from the 1099 forms sent to you by your bank, credit union, broker, etc. Enter the total on line 1B. You must report all your interest even if you don't get a Form 1099.

Enter the total of the amounts on lines 1A and 1B on line 1C. This is your total gross income. If this amount is \$6,800 or more, you cannot use this form. See Instruction 3 in the packet to decide which Maryland return you should file.

FIGURE YOUR REFUND

Add up all the amounts of Maryland tax withheld using the figures on your W-2 forms. Write the total on line 4 and attach the state copy of each W-2 to your form. Do not include in this amount any tax paid to another state or to the federal government.

The total amount of Maryland tax withheld from your wages is your refund, unless you want all or part of it to be donated to the Chesapeake Bay and Endangered Species Fund or the Fair Campaign Financing Fund. Enter the amount you wish to donate on lines 5A and 5B and the total on line 5. Subtract line 5 from line 4 and enter your refund on line 6.

SIGNATURE

You must sign and date this form. If you pay someone to prepare this form, that person must sign it also.

MAILING INSTRUCTIONS

Mail Form 123 by April 15, 1998. Use the envelope that came with your packet. If you don't have that envelope, mail the form to:

**Comptroller of the Treasury
Revenue Administration Division
Annapolis, MD 21411-0001**