

FORM **123** MARYLAND SPECIAL REFUND REQUEST 1998



FOR SINGLE AND DEPENDENT TAXPAYERS NOT OTHERWISE REQUIRED TO FILE A TAX RETURN

Please Print

Your first name		Initial	Last name		YOUR SOCIAL SECURITY NUMBER					
Present address (No. and street)				City or town		State		Zip code		
Name of county and incorporated city, town, or special taxing area in which you were a resident on the last day of the taxable period. (See Instruction 6)				Maryland county		City, town or taxing area				

**YOUR FILING STATUS –**

**Single** (If you can be claimed as a dependent on another person's tax return) **CHECK HERE**

1. COMPLETE CHECKLIST BELOW BEFORE FINISHING FORM  
2. PLEASE PRINT YOUR NUMBERS LIKE THIS:

9 8 7 6 5 4 3 2 1 0

**WHO MAY USE THIS FORM?**

You may use this form (Form 123) if you answer **YES** to **all** of these questions and you do not claim an earned income credit on your federal return. If you do claim an earned income credit, you must use Form 502.

- |    |                          |                          |  |
|----|--------------------------|--------------------------|--|
|    | YES                      | NO                       |  |
| 1. | <input type="checkbox"/> | <input type="checkbox"/> | Are you single?  |
| 2. | <input type="checkbox"/> | <input type="checkbox"/> | Does your income consist solely of wages, tips, interest and/or dividends? |
| 3. | <input type="checkbox"/> | <input type="checkbox"/> | Is your total income less than \$6,950.00?                                 |
| 4. | <input type="checkbox"/> | <input type="checkbox"/> | Were you a resident of Maryland all year?                                  |
| 5. | <input type="checkbox"/> | <input type="checkbox"/> | Was Maryland tax withheld from your wages?                                 |

If you answered NO to any of these questions you may not use this form. Go to Instruction 3 in the packet.

<b>REPORT YOUR TOTAL GROSS INCOME HERE</b>	<b>1A.</b> Total wages, salaries & tips \$ _____ <b>1B.</b> Interest and dividend income \$ _____ <b>1C.</b> Total gross income (add 1A & 1B)	<b>1C.</b>			
<b>MINIMUM FILING REQUIREMENT</b>	<b>2.</b> Subtract this amount from line 1C	<b>2.</b>			
	<b>3.</b> If after subtracting line 2 from line 1C your answer is less than 0, enter 0 and continue. If your answer is more than 0 you cannot use this form.	<b>3.</b>			
<b>MARYLAND TAX WITHHELD ATTACH W-2 FORMS</b>	<b>4.</b> Enter the amount of Maryland and local tax withheld from your wages.	<b>4.</b>			
<b>CONTRIBUTIONS</b>	If you wish to donate part or all of your refund enter amount:				
	<b>5.</b> Chesapeake Bay and Endangered Species Fund	<b>5.</b>			
	<b>6.</b> Fair Campaign Financing Fund	<b>6.</b>			
	<b>7.</b> Total contributions (add lines 5 and 6)	<b>7.</b>			
<b>REFUND</b>	<b>8.</b> Subtract the amount on line 7, if any, from line 4.	<b>THIS IS YOUR REFUND</b>			

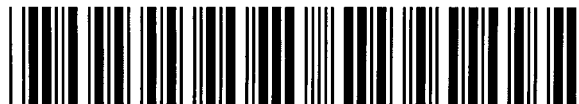
**DIRECT DEPOSIT OF REFUND (See instruction on the back of this form)**

To choose the direct deposit option, complete the following information: **9a.** Type of account:  Checking  Savings

**9b.** Routing number  **9c.** Account number

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements and to the best of my knowledge and belief it is true, correct and complete. If prepared by a person other than taxpayer, the declaration is based on all information of which the preparer has any knowledge.

Your signature _____	Signature of preparer other than taxpayer _____	
Date _____	Date _____	
Daytime telephone no. <input type="text"/>	Home telephone no. <input type="text"/>	
Address and telephone number of preparer _____		
	<input type="text"/>	<input type="text"/>
	CODE NUMBER	FOR OFFICE USE ONLY



**USE THIS FORM IF:**

- Your filing status is single (even if you can be claimed as a dependent on another person's tax return).
- Your total income was less than \$6,950.00.
- Your income consists of wages, tips, interest and/or dividends.
- You are able to answer YES to all of the questions in the checklist.

**COMPLETING FORM 123**

Please print your numbers inside the boxes using blue or black ink. Do not type your numbers or use red ink. If no entry is required for a specific line, leave blank. Do not enter words such as "none" or "zero" and do not draw a line to indicate no entry. Do not use dollar signs. You may round off cents to whole dollars. To do so, drop amounts under 50 cents and increase amounts that are 50 cents or more. For example, \$129.49 becomes \$129 and \$129.50 becomes \$130. If you round off, do so for all amounts. But if you have to add two or more amounts to figure the amount to enter on a line, include cents when adding and round off only the total.

**NAME AND ADDRESS**

Please use the mailing label we sent you. It can help speed your refund. After you complete this form, put the label in the name and address area. If you did not receive a label or the label contains any errors, print your name, address and social security number on your form.

**COUNTY, CITY, TOWN**

Follow Instruction 6 in the packet and enter your county, city, town or taxing area.

**FILING STATUS**

You must be single to be able to use this form. If you can be claimed as a dependent on another person's tax return, be sure to check the box in the filing status area.

**REPORT YOUR INCOME**

Add up the wages reported on all of your W-2 forms and enter the total on line 1A.

Add up your interest and dividend income (if any) from the 1099 forms sent to you by your bank, credit union, broker, etc. Enter the total on line 1B. You must report all your interest even if you don't get a Form 1099.

Enter the total of the amounts on lines 1A and 1B on line 1C. This is your total gross income. If this amount is \$6,950 or more, you cannot use this form. See Instruction 3 in the packet to decide which Maryland return you should file.

**FIGURE YOUR REFUND**

**Line 4.** Add up all the amounts of Maryland and local tax withheld using the figures on your W-2 forms. Write the total on line 4 and attach the state copy of each W-2 to your form. Do not include in this amount any tax paid to another state or to the federal government.

**Line 5 through 8.** The total amount of Maryland and local tax withheld from your wages and any refundable earned income credit is your refund, unless you want all or part of it to be donated to the Chesapeake Bay and Endangered Species Fund or the Fair Campaign Financing Fund. Enter the amount you wish to donate on lines 5 and 6 and the total on line 7. Subtract line 7 from line 4 and enter your refund on line 8.

**DIRECT DEPOSIT OF REFUND**

Complete lines 9a, b and c if you want us to directly deposit the amount shown on line 8 into your account at a bank or other financial institution (such as a mutual fund, brokerage firm, or credit union) instead of sending you a check.

**Line 9a:** Check the appropriate box to identify the type of account to be entered in 9c.

**Line 9b:** The routing number **must** be **nine** digits. If the first two digits are not 01 through 12 or 21 through 32, the direct deposit will be rejected and a check sent instead. If you are not sure of the correct routing number, contact your financial institution.

**Line 9c:** The account number can be up to 17 characters (both numbers and letters). Include hyphens but omit spaces and special symbols. Enter the number from left to right and leave any unused boxes blank.

If we are notified by the financial institution that the direct deposit is not successful, a refund check will be mailed to you.

**DISCLOSURE**

Entering your bank account routing and transit number, account number and account type in the area provided on your Maryland income tax return to effect a direct deposit of your income tax refund authorizes the Comptroller's Office to disclose this information and your refund amount to the Maryland Treasurer's Office who performs banking services for the Comptroller's Office.

**SIGNATURE**

You must sign and date this form. If you pay someone to prepare this form, that person must sign it also.

**ELECTRONIC FILING AND  
MAILING INSTRUCTIONS AND DEADLINES**

The fastest way to file your return and receive your refund is to file electronically. A return can be electronically filed by most professional tax return preparers. Please ask your preparer about this option.

Additionally, you may file your return electronically through your personal computer (PC). For more information please see the 1998 Maryland Resident Tax Package or see our website at [www.marylandtaxes.com](http://www.marylandtaxes.com).

**MAILING INSTRUCTIONS**

Mail Form 123 by April 15, 1999. Use the envelope that came with your packet. If you don't have that envelope, mail the form to:

**Comptroller of the Treasury  
Revenue Administration Division  
Annapolis, MD 21411-0001**