

MARYLAND TAX RETURN

(OR FISCAL YEAR BEGINNING 1999, ENDING)



Please Print
Blue or Black Ink Only

Your first name	Initial	Last name
Spouse's first name	Initial	Last name
Present address (No. and street)		City or town
		State
		Zip code

[]	[]	[]	[]	[]	[]	[]	[]	[]	[]
SOCIAL SECURITY NUMBER(S) REQUIRED									
[]	[]	[]	[]	[]	[]	[]	[]	[]	[]

Name of county and incorporated city, town, or special taxing area in which you were employed on the last day of the taxable period. (See Instruction 6)

Maryland county	City, town or taxing area

YOUR FILING STATUS—See Instruction 2 to determine if you are required to file.

1. Single (If you can be claimed on another person's tax return, use Filing Status 6)
2. Married filing joint return or spouse had no income
3. Married filing separately []
SPOUSE'S SOCIAL SECURITY NUMBER
4. Head of household
5. Qualifying widow(er) with dependent child
6. Dependent taxpayer (Enter 0 in Exemption Box (A)—See Instruction 7)

EXEMPTIONS—See Instruction 9

(A) Yourself <input type="checkbox"/>	Spouse <input type="checkbox"/>	Enter No. Checked (A) []	× \$1,850	\$ []	Exemption Amount
Check here if you are: Spouse is:					
(B) <input type="checkbox"/> 65 or over	<input type="checkbox"/> Blind	<input type="checkbox"/> 65 or over	<input type="checkbox"/> Blind	Enter No. Checked (B) []	× \$1,000 \$ []
(C) Dependent Children Enter No. (C) [] × \$1,850 \$ []					
(D) Other Dependents <input type="checkbox"/> Regular <input type="checkbox"/> 65 or over Enter No. (D) [] × \$1,850 \$ []					
Name(s) [] Relationship(s) []					
(E) Total Exemptions (Add A, B, C and D)					▶ (E) [] Total Exemption Amount \$ []

RESIDENCE INFORMATION

Enter your state of legal residence. []
 If not a resident for a full year, give dates. [] TO []

FROM [] TO []
 In what local taxing jurisdiction did you reside on the last day of the taxable period? []

Did you file a Maryland income tax return for 1998? Yes No
 If "Yes," was it a Resident or a Nonresident Return?

INCOME AND ADJUSTMENTS INFORMATION (See Instruction 10)

1. Wages, salaries, tips, etc.
2. Taxable interest income
3. Dividend income
4. Taxable refunds, credits or offsets of state and local income taxes
5. Alimony received
6. Business income or (loss)
7. Capital gain or (loss)
8. Other gains or (losses) (from federal Form 4797)
9. Taxable amount of pensions, IRA distributions, and annuities
10. Rents, royalties, partnerships, estates, trusts, etc. (Circle appropriate item)
11. Farm income or (loss)
12. Unemployment compensation (insurance)
13. Taxable amount of social security and tier 1 railroad retirement benefits
14. Other income (including lottery or other gambling winnings)
15. Total income (Add lines 1 through 14)
16. Total adjustments to income from federal return (IRA, alimony, etc.)
17. Adjusted gross income (Subtract line 16 from 15) ▶

	COLUMN 1 FEDERAL INCOME (LOSS)	COLUMN 2 MARYLAND INCOME (LOSS)	COLUMN 3 NON-MARYLAND INCOME (LOSS)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			

Place your check or money order on top of your wage and tax statements and fasten here with one staple.

ADDITIONS TO INCOME (See Instruction 11)

18. Non-Maryland loss
19. Other (Enter code letter(s) from Instruction 11) [] [] []
20. Total Additions (Add lines 18 and 19) ▶
21. Total federal adjusted gross income & Maryland additions (Add lines 17 (Column 1) and 20)

	Dollars	Cents
18	[]	[]
19	[]	[]
20	[]	[]
21	[]	[]

SUBTRACTIONS FROM INCOME (See Instruction 12)

22. Non-Maryland income
23. Other (Enter code letter(s) from Instruction 12) [] [] []
24. Total Subtractions (Add lines 22 and 23) ▶
25. Maryland adjusted gross income (Subtract line 24 from line 21)

22	[]	[]
23	[]	[]
24	[]	[]
25	[]	[]



Dollars Cents

26. Amount from line 25 (Maryland adjusted gross income) 26

DEDUCTION METHOD (All taxpayers must select one method)

27. **STANDARD DEDUCTION METHOD** See Instruction 14 and enter amount
ITEMIZED DEDUCTION METHOD See Instruction 15 and enter amount 27

28. Net income (Subtract line 27 from line 26) 28

29. Total exemption amount (from EXEMPTIONS area, page 1, See Instruction 17) 29

30. Enter your Maryland income factor (from the worksheet in Instruction 13) 30

31. Maryland exemption allowance (Multiply line 29 by line 30) 31

32. Taxable net income (Subtract line 31 from line 28) Figure tax on this amount 32

MARYLAND TAX COMPUTATION

33. **Maryland tax** (from Tax Table or Computation Worksheet) 33

34. Earned income credit (1/2 of federal earned income credit, See Instruction 19) 34

35. Maryland tax due after earned income credit (Subtract line 34 from line 33) If less than 0, enter 0. 35

36. Poverty level credit (See Instruction 19) 36

37. Adjusted Maryland tax (Subtract line 36 from line 35) If less than 0, enter 0. 37

LOCAL TAX COMPUTATION

38. Local tax (from Local Tax Worksheet in Instruction 19) Enter local tax rate used **0** 38

39. Local earned income credit (from Local Earned Income Credit Worksheet in Instruction 19) 39

40. Local tax after local earned income credit (Subtract line 39 from line 38) If less than 0, enter 0. 40

41. Local poverty level credit (from Local Poverty Level Worksheet in Instruction 14) 41

42. Local tax after poverty level credit credits (Subtract line 41 from line 40) If less than 0, enter 0) 42

43. Total Maryland and local tax (Add lines 37 and 42) 43

44. Contribution to Chesapeake Bay and Endangered Species Fund 44

45. Contribution to Fair Campaign Financing Fund 45

46. **Total Maryland income tax, local income tax and contributions** (Add lines 43, 44 and 45) 46

47. Total Maryland tax withheld (Enter total from and attach your W-2 and 1099 forms if MD tax is withheld) 47

48. Refundable earned income credit (from worksheet in Instruction 19) 48

49. 1999 estimated tax payments, amount applied from 1998 return and payment made with an extension request Form 502E 49

50. Enter amount of Maryland tax from line 37 if **Pennsylvania resident** 50

51. Total payments and credits (Add lines 47 through 50) 51

52. Balance due (If line 46 is more than line 51, subtract line 51 from line 46) 52

53. Overpayment (If line 46 is less than line 51, subtract line 46 from line 51) 53

54. Amount of overpayment **TO BE APPLIED TO 2000 ESTIMATED TAX** 54

55. Amount of overpayment **TO BE REFUNDED TO YOU** (Subtract line 54 from line 53) **REFUND** 55

56. Interest charges from Form 502UP or for late filing Total 56

57. **TOTAL AMOUNT DUE** (Add line 52 and line 56) IF \$1 OR MORE, PAY IN FULL WITH THIS RETURN. 57

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements and to the best of my knowledge and belief it is true, correct and complete. If prepared by a person other than taxpayer, the declaration is based on all information of which the preparer has any knowledge.

Make checks payable to: **COMPTROLLER OF THE TREASURY.**
 Write social security no. on check using blue or black ink.
 Mail to: **Comptroller of the Treasury, Revenue Administration Division,**
Annapolis, Maryland 21411-0001

Your signature Date

Signature of preparer other than taxpayer Date

Spouse's signature Date

Address and telephone number of preparer

Daytime telephone no. Home telephone no.
 - - - -

CODE NUMBER FOR OFFICE USE ONLY

Check here if you use a paid preparer and do not want Maryland forms mailed to you next year.

MARYLAND INCOME TAX RETURN FORM 515

INSTRUCTIONS 1999

For nonresidents employed in Maryland who reside in jurisdictions that impose a local income or earnings tax on Maryland residents.

IMPORTANT NOTES

DUE DATE

Your return is due by April 17, 2000.

COMPLETING THE RETURN

You must use blue or black ink when completing your return. **DO NOT** use pencil or red ink. Submit the original return, not a photocopy. If no entry is needed for a specific line, leave blank. Do not enter words such as "none" or "zero" and do not draw a line to indicate no entry.

You may round off all cents to the nearest whole dollar. Fifty cents and above

should be rounded to the next higher dollar. State calculations are rounded to the nearest penny.

PENALTIES

There are severe penalties for failing to file a tax return, failing to pay any tax when due, filing a false or fraudulent return or making a false certification. The penalties include criminal fines, imprisonment and a penalty on your taxes. In addition, interest is charged on amounts not paid.

To collect unpaid taxes, the Comptroller is directed to enter liens against the salary, wages or property of delinquent taxpayers.

EXPLANATION OF TAX

The individual's employer shall withhold the Maryland local income tax. The individual shall not be required to file a Maryland return, nor the employer withhold the tax, if the Comptroller determines that the locality in which the individual resides does not impose a tax on Maryland residents with respect to income from salary, wages or other compensation for personal services performed in the locality or, if it does impose such a tax, that it provides an exemption, credit or other procedure whereby the income of residents of Maryland is rendered free of taxation and withholding.

1 Who is a nonresident? In general, every individual other than a resident of Maryland is a nonresident.

You are a nonresident if you do not have your permanent home in Maryland and did not maintain a place of abode (that is, a place to live) in Maryland for more

than six months of the tax year.

If you establish or abandon legal residence in Maryland during the taxable year, you are taxable as a resident for the por-

tion of the year during which your legal residence was in Maryland. (See Form 502 Instructions.)

2 Who must file? Decide if you must file a nonresident Maryland income tax return, Form 515. In general, you are liable for local income tax and must file this return if you are a nonresident of Maryland AND you received salary, wages or other compensation for personal services performed in any county of Maryland or in Baltimore City AND you lived in a jurisdiction that imposed a local or earnings tax on Maryland residents AND you are required to file a federal return.

TO DETERMINE IF YOU ARE REQUIRED TO FILE A MARYLAND RETURN:

- Add up all of your federal **gross** income (except any income which is exempt by law) to determine your total income.
- Do not include social security or railroad retirement benefits in your total federal income.
- Add to your total federal income any Maryland additions to income. (See Instruction 11.) This is your Maryland gross income.
- If you are a dependent taxpayer, add to your total federal income any Maryland

additions and subtract any Maryland subtractions. (See Instructions 11 and 12.) This is your Maryland gross income.

- You must file a Maryland return if your Maryland gross income equals or exceeds the income levels in Table 1.
- If you or your spouse is 65 or over, use Table 2, "Minimum Filing Levels for Taxpayers 65 or Over" on this page.

MARYLAND TAX WITHHELD IN ERROR:

If Maryland tax was withheld from your income, you must file to obtain a refund of

the withholding. Complete all of the information at the top of the form through the filing status, residence information and exemption areas. Enter your federal adjusted gross income on line 17 in both columns 1 and 3 and line 24. Then complete lines 34, 47-51, 53 and 55.

Sign the form and attach withholding statements (Form W-2 or 1099) showing Maryland tax withheld equal to the refund you are claiming.

Your form is then complete. You must file within three years of the original due date to receive any refund.

Minimum Filing Level Tables

Table 1
For taxpayers under 65

Single persons (including dependent taxpayers)	..\$ 7,050
Joint return	12,700
Married persons filing separately	2,750
Head of household	9,100
Qualifying widow(er)	9,950

Table 2
For taxpayers 65 or over

Single, age 65 or over	..\$ 8,100
Joint return, one spouse age 65 or over	13,550
Joint return, both spouses age 65 or over	14,400
Married persons filing separately, age 65 or over	.. 2,750
Head of household, age 65 or over	10,150
Qualifying widow(er), age 65 or over	10,800

7 Filing status. Check the filing status box which matches the filing status you used on your federal return unless you are a dependent taxpayer.

A dependent taxpayer is one who can be claimed as a dependent on another person's federal return. If married, taxpayer and spouse must file separate returns. A dependent taxpayer may not claim a personal exemption for himself. Check the box

for filing status 6.

Generally, if you filed a joint federal return for 1999, you must file a joint Maryland return. Married couples who file joint federal returns may file separate Maryland returns when one spouse is a resident of

Maryland and the other spouse is a non-resident of Maryland. If you and your spouse filed separate federal returns, you must file separate Maryland returns. A surviving spouse may file a joint return with a decedent if a joint federal return was filed.

8 Residence information. Answer all questions and fill in the appropriate boxes.

9 Exemptions. Determine what exemptions you are entitled to, and check the appropriate boxes on the form.

EXEMPTIONS ALLOWED

You are permitted the same number of exemptions which you are permitted on your federal return; however, the exemption amount is different on the Maryland return. Even if you are not required to file a federal return, the federal rules for claiming exemptions still apply to you. Refer to the federal in-

come tax instructions for further information.

In addition to the exemptions allowed on your federal return, you and your spouse are permitted to claim exemptions for being age 65 or over or for blindness. These additional exemptions are in the amount of \$1,000 each.

NOTE: If "Other Dependents" are 65

or over, you receive an extra exemption of \$1,850 which is not permitted on the federal return. Simply check the appropriate boxes.

Complete the exemptions area on the front of Form 515 to determine the amount of exemption allowance to enter on line 29.

10 Income and adjustments. Copy the figures for INCOME and ADJUSTMENTS TO INCOME from your federal return onto lines 1-17, Column 1, of Form 515.

Enter in the Maryland Income column all salaries or wages which were derived from Maryland sources. Enter in the Non-Maryland Income column all other income or loss. Adjustments to federal gross income

are not generally applicable to Maryland unless they pertain to compensation for services performed in Maryland.

If you have income from Maryland such as business income, rental income, lottery

winnings, etc., other than salary, wages or other compensation for services performed in Maryland, you must file two nonresident returns. The wage income is taxed on Form 515 and the non-wage income on Form 505.

11 Additions to income. Determine which additions to income apply to you. Write the correct amounts on lines 18 and 19 and the total on line 20 of Form 515. Instructions for each line:

Line 18. NON-MARYLAND LOSS. If the amount on line 17 in Column 3 is a loss, enter it on line 18 and do not make any entry on line 22.

Line 19. OTHER ADDITIONS TO INCOME. If one or more of these apply to you, enter the total amount on line 19 and

identify each item using the code letter.

CODE LETTER

a. Wages, salaries or other compensation for services performed in Maryland that are not subject to federal tax because of a treaty.

b. Pickup contributions of a state retirement or pension system member. (The pickup amount will be stated separately on your W-2 form.)

12 Subtractions from income. Determine which subtractions from income apply to you. Write the correct amounts on lines 22 and 23 and the total on line 24 of Form 515. Instructions for each line:

Line 22. NON-MARYLAND INCOME. If the amount on line 17 in Column 3 is not a loss, enter it on line 22 and do not make any entry on line 18.

Line 23. OTHER SUBTRACTIONS FROM INCOME. If one or more of these apply to your Maryland income, enter the total amount on line 23 and identify each item using the code letter.

CODE LETTER

a. Child care expenses. You may subtract the cost of caring for your dependents while you work. There is a limitation of \$2,400 (\$4,800 if two or more dependents receive care.) Copy the amount from line 3 of either federal Form 2441 or Form 1040A Schedule 2.

b. Expenses up to \$5,000 incurred by a blind person for a reader, or up to \$1,000

incurred by an employer for a reader for a blind employee.

c. The amount added to your taxable income for the use of an official vehicle used by a member of a state, county or local police or fire department. The amount is stated separately on Form W-2.

d. The lesser of \$1,200 or the Maryland income of the spouse with the lower income if both spouses have Maryland income and you file a joint return.

13 Maryland income factor. You must adjust your standard or itemized deductions and exemptions based on the percentage of your income subject to Maryland tax. Complete the worksheet below to figure the percentage of Maryland income to total income. If the percentage is 0, less than 0 or greater than 100, use 1 as your factor.

MARYLAND INCOME FACTOR WORKSHEET

1. Enter your federal adjusted gross income (from line 17, Column 1)
2. Enter your Maryland adjusted gross income (from line 25)
3. Maryland income factor. (Divide line 2 by line 1.) If greater than 1, enter 1

1	
2	
3	

14

Standard deduction. Complete line 27 and check the box for standard deduction method.

The standard deduction method gives you a standard deduction without the need to itemize deductions. Use the appropriate worksheet below to determine the total

standard deduction for your filing status and Maryland income.

You must adjust the total standard deduction based on the percentage of

Maryland income. Use the Maryland income factor from Instruction 13 to figure your Maryland standard deduction.

Figure your standard deduction

If your filing status is:

- Single
- Married filing separately
- or
- Dependent taxpayer

Use Worksheet 1, below.

- Married filing jointly
- Head of household
- or
- Qualifying widow(er)

Use Worksheet 2, below.

Worksheet 1

If your income on line 26 is between:	Your standard deduction is:
\$1 - 10,000	\$ <u>1,500</u>
or	
If your income on line 26 is between \$10,000-13,333	
Enter income from line 26:	\$ _____
Multiply by 15 percent (.15)	X <u>.15</u>
This is your standard deduction	\$ _____
or	
If your income on line 26 is:	Your standard deduction is:
\$13,333 or over	\$ <u>2,000</u>

Enter your standard deduction on line 1 below.

Worksheet 2

If your income on line 26 is between:	Your standard deduction is:
\$1 - 20,000	\$ <u>3,000</u>
or	
If your income on line 26 is between \$20,000-26,667	
Enter income from line 26:	\$ _____
Multiply by 15 percent (.15)	X <u>.15</u>
This is your standard deduction	\$ _____
or	
If your income on line 26 is:	Your standard deduction is:
\$26,667 or over	\$ <u>4,000</u>

Enter your standard deduction on line 1 below.

STANDARD DEDUCTION CALCULATION

1. Enter your standard deduction from Standard Deduction Worksheet above
2. Enter your Maryland income factor (from line 3, Instruction 13)
3. Total Maryland standard deduction (Multiply line 1 by line 2). Enter here and on line 27

1	
2	
3	

15 Itemized deductions. If you figure your tax by the ITEMIZED DEDUCTION METHOD, complete line 27 and check the box for Itemized Deduction Method.

To use the ITEMIZED DEDUCTION METHOD, you must itemize your deductions on your federal return and complete federal Form 1040 Schedule A. Copy the amount from Schedule A, line 28, Total Itemized Deductions, onto line 1 of the Itemized Deduction Worksheet below. Complete lines 1 to 5 and enter result on line 27 of Form 515. NOTE: Certain high-income taxpayers are required to reduce

their federal itemized deductions. If you had to reduce your total federal itemized deductions, use the ratio of allowed deductions (federal Schedule A, line 28) to total deductions (the sum of lines 4, 9, 14, 18, 19, 26 and 27) to calculate the amount of state and local taxes to be entered on line 2 of the following worksheet.

You are not required to itemize deductions on your Maryland return simply

because you itemized on your federal return. Figure your tax each way to determine which method is best for you.

Your Maryland itemized deductions are limited to those deductions related to Maryland income. You must adjust the total itemized deductions based on the percentage of Maryland income. Use the Maryland income factor from Instruction 13 to figure your allowable Maryland itemized deductions.

ITEMIZED DEDUCTIONS WORKSHEET

1. Total federal itemized deductions (from line 28, federal Schedule A)
2. State and local income taxes included in federal Schedule A, line 5
3. Net deductions (Subtract line 2 from line 1)
4. Enter your Maryland income factor (from line 3, Instruction 13)
5. Total Maryland itemized deductions (Multiply line 3 by line 4). Enter here and on line 27.

1	
2	
3	
4	
5	

16 Exemption allowance computation. You must adjust the total exemption amount on line 29 based on the percentage of Maryland income. On line 30 enter the Maryland income factor from Instruction 13 to figure your Maryland exemption allowance.

17 Figure your Maryland taxable net income. Subtract line 31 from line 28.

18 Figure the Maryland tax. You must use the tax table if your taxable income is less than \$100,000.

Find the income range in the tax table that applies to the amount you reported on line 32 of your return. Find the Maryland tax correspond-

ing to your income range. Enter the tax amount on line 33 of your return. If your taxable income on line 32 is \$100,000 or more, use the Mary-

land Tax Computation Worksheet at the end of the tax table.

19 Earned income and poverty level credits. You may claim a credit on line 34 equal to one-half of the earned income credit on your federal return. You may claim a credit on line 36 of 5% of your earned income if your income is less than the poverty income guidelines. You may also be eligible for a refundable earned income credit.

If you filed a joint federal return, but a separate Maryland return, you may claim a combined total of up to one-half the federal credit.

EARNED INCOME CREDIT

If you claimed an earned income credit on your federal return, then you may claim one-half (50%) of the federal credit on your Maryland return. Complete the State Earned Income Credit Worksheet below to calculate the amount to enter on line 34 of Form 515.

This is not a refundable credit.

POVERTY LEVEL CREDIT

If your earned income and federal adjusted

gross income are below the poverty level income for the number of exemptions on your federal tax return, you may be eligible for the poverty level credit.

You are not eligible for this credit if you checked filing status 6 (dependent taxpayer) on your Maryland income tax return.

Generally, if your Maryland state tax exceeds 50% of your federal earned income credit and your earned income and federal adjusted gross income are below the poverty income guidelines from the worksheet, you may claim a credit of 5% of your earned income.

Complete the State Poverty Level Credit Worksheet below to calculate the amount to enter on line

36 of Form 515.

This is not a refundable credit.

REFUNDABLE EARNED INCOME CREDIT

If one-half of your federal earned income credit is greater than your Maryland tax and you have one or more dependents that you may claim as an exemption on your federal income tax return, you may also be eligible for a refundable earned income credit. This credit is the amount by which 10% of your federal earned income credit exceeds your Maryland tax liability. Complete the Refundable Earned Income Credit Worksheet below and enter the result on line 48 of Form 515.

STATE EARNED INCOME CREDIT WORKSHEET

1. Maryland tax (from line 33 of Form 515) 1. _____
2. Federal earned income credit _____ x 50% (.50). Enter this amount here and on line 34 of Form 515. 2. _____
3. Subtract line 2 from line 1. If less than zero (0) enter zero (0) 3. _____

If line 3 is greater than zero (0), you may qualify for the Poverty Level Credit. See Instructions.

If line 3 is zero (0), you may qualify for the Refundable Earned Income Credit. See Instruction 21.

STATE POVERTY LEVEL CREDIT WORKSHEET

If you checked filing status 6 on your Maryland return, you are not eligible for this credit.

1. Enter the amount from line 21 of Form 515. If you checked filing status 3 (married filing separately) and you filed a joint federal return enter your joint federal adjusted gross income plus any Maryland additions. 1. _____
2. Enter the total of your salary, wages, tips and other employee compensation and net profit from self-employment. (Do not include a farm or business loss.) Also include your distributive share of partnership, LLC or S Corporation income. 2. _____
3. Find the number of exemptions in the chart that is the same as the number of exemptions entered on your federal tax return. Enter the income level that corresponds to the exemption number 3. _____
4. Enter the amount from line 1 or 2, whichever is larger 4. _____

Compare lines 3 and 4. If line 4 is greater than or equal to line 3, STOP HERE. You do not qualify for this credit.

If line 3 is greater than line 4, continue to line 5.

5. Multiply line 2 by 5% (.05). Enter that amount here and on line 36 of Form 515. This is your Poverty Level Credit 5. _____

POVERTY INCOME GUIDELINES

Number of Exemptions on Federal Return	Income Level
1	\$ 8,240
2	\$11,060
3	\$13,880
4	\$16,700
5	\$19,520
6	\$22,340
7	\$25,160
8	\$27,980

If you have more than 8 exemptions, add \$2,820 to the last income level for each additional exemption.

REFUNDABLE EARNED INCOME CREDIT

(To claim this credit you must have an entry on line 34 of Form 515)

You must have one or more dependents who may be claimed as an exemption to claim this credit.

COMPUTE THIS CREDIT ONLY IF LINE 3 of the STATE EARNED INCOME CREDIT WORKSHEET IS ZERO.

1. Enter your federal earned income credit _____ x 10% (.10) 1. _____
2. Enter your Maryland tax from line 33 of Form 515. 2. _____
3. Subtract line 2 from line 1. If less than zero (0) enter zero (0). This is your refundable earned income credit 3. _____

If line 3 is greater than zero, enter the amount on line 48 of Form 515.

Local income tax and local credits. Maryland counties and Baltimore City may levy an income tax which is a percentage of Maryland taxable income. Use the LOCAL TAX RATE CHART and the LOCAL TAX WORKSHEET to figure your local income tax. Use the county (or Baltimore City) in which you were employed on the last day of the tax year and which you showed in the box at the top of Form 515.

Local earned income credit. If you calculated an earned income credit on line 34 of Form 515, complete the LOCAL EARNED

INCOME CREDIT WORKSHEET.

Local poverty level credit. If you calculated a poverty level credit on line 36 of Form 515,

complete the LOCAL POVERTY LEVEL CREDIT WORKSHEET.

Example for LOCAL TAX WORKSHEET

A married couple filing a joint return has taxable net income on line 32 of Form 515 in the amount of \$57,473.32. They work in Anne Arundel County and have a local tax rate of .0251.

They will calculate their local tax as follows:

		\$57,473.32
		x .0251
before rounding		\$ 1,442.5803
rounded to the nearest cent	=	1,442.58
or rounded to the nearest whole dollar	=	1,443.00

Sample LOCAL TAX WORKSHEET

Multiply the taxable net income by your local tax rate from the LOCAL TAX RATE CHART for the county in which you were employed on the last day of the taxable period. Enter the result on line 38 of Form 515. This is your local income tax.

1. Taxable net income from line 32 of Form 515. \$57,473.32
2. Local tax rate from the Local Tax Rate Chart. 0 2 5 1
3. Local income tax (Multiply line 1 by line 2.) Enter this amount on line 38 of Form 515 rounded to the nearest cent or whole dollar. \$1,442.58

LOCAL TAX WORKSHEET

Multiply the taxable net income by your local tax rate from the LOCAL TAX RATE CHART for the county in which you were employed on the last day of the taxable period. Enter the result on line 38 of Form 515. This is your local income tax.

1. Taxable net income from line 32 of Form 515. \$ _____
2. Local tax rate from the LOCAL TAX RATE CHART. 0 _____
3. Local income tax (Multiply line 1 by line 2.) Enter this amount on line 38 of Form 515 rounded to the nearest cent or whole dollar. \$ _____

1999 LOCAL TAX RATE CHART

Subdivision	Rate	Subdivision	Rate
Baltimore City0250	Harford County0252
Allegany County0283	Howard County0241
Anne Arundel County0251	Kent County0252
Baltimore County0277	Montgomery County0301
Calvert County0252	Prince George's County0301
Caroline County0304	Queen Anne's County0277
Carroll County0277	St. Mary's County0292
Cecil County0252	Somerset County0303
Charles County0252	Talbot County0176
Dorchester County0252	Washington County0252
Frederick County0252	Wicomico County0302
Garrett County0254	Worcester County0101

LOCAL EARNED INCOME CREDIT WORKSHEET

1. Enter federal earned income credit from your federal return.1. _____
 2. Enter your local tax rate2. **0** _____
 3. Multiply line 2 by 10 and enter on line 4.3. **x10** _____
- (Example: $\begin{array}{r} .0251 \\ \times 10 \\ \hline .251 \end{array}$)

Note: In lieu of multiplying by 10 you may simply move the decimal point one place to the right and enter on line 4.
4. Local earned income credit rate4. _____
 5. Multiply line 1 by line 4. Enter here and on line 39 of Form 515.5. _____

LOCAL POVERTY LEVEL CREDIT WORKSHEET

Refer to the STATE POVERTY LEVEL CREDIT WORKSHEET in Instruction 19. If the amount on line 3 is greater than the amount on line 4, you are eligible to claim the local poverty level credit. Complete this worksheet to calculate the amount of your credit.

- A. Enter the amount from line 2 of the STATE POVERTY LEVEL CREDIT WORKSHEET.A. _____
- B. Enter your local tax rate from line 2 of the LOCAL TAX WORKSHEET.B. **0** _____
- C. Multiply line A by line B. Enter the amount here and on line 41 of Form 515.C. _____

21

Taxes paid and credits. Write your taxes paid and credits on lines 47-51.

Line 47. Write the total Maryland and local tax withheld as shown on the wage and tax statements (Forms W-2, W-2G or 1099) you have received. Add up the amounts identified as Maryland and local tax withheld on each form and write the total on line 47. Attach Forms W-2, W-2G and 1099 to your return **if Maryland tax is withheld.**

IMPORTANT: Your wage and tax statements contain many numbers. Be sure

you add only the amounts identified as Maryland and local tax withheld.

Line 48. If one-half of your federal earned income credit is greater than your Maryland state income tax, you may be eligible for a refundable earned income credit. See Instruction 19 and complete the REFUNDABLE EARNED INCOME CREDIT WORKSHEET to calculate this credit.

Line 49. Enter on line 49 the total of:
a. Maryland estimated tax payments, AND

b. Payment made with a request for an automatic extension of time to file your return.

Line 50. Complete this line only if you are a Pennsylvania resident. If you reside in New York City or Wilmington, Delaware, do not make an entry on this line. Residents of these cities are subject to both the state tax and the local tax on wages earned in Maryland.

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Overpayment or balance due. Calculate the balance due (line 52) or overpayment and refund (line 53).

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Signature, telephone numbers, code number and attachments. Sign and date your return, and enter your telephone numbers. Be sure to attach all required forms, schedules and statements.

SIGNATURES

You must sign your return. Both husband and wife must sign a joint return. Your signature(s) signifies that your return, including all attachments, is, to the best of your knowledge and belief, true, correct and complete, under the penalties of perjury.

If a power of attorney is necessary, complete federal Form 2848 and attach to your return.

TAX PREPARERS

If another person prepared your return, that person must also sign the return. The

preparer declares that the return is based on all information required to be reported of which the preparer has knowledge, under the penalties of perjury.

CODE NUMBER

If your gross income from farming or fishing is at least two-thirds of your total estimated gross income or if other special circumstances apply, you may be exempt from the interest for underpayment of estimated tax. Refer to Form 502UP for additional information. If you are exempt, enter the appropriate code (300 or 301) in the

code number box located to the right of the signature area.

ATTACHMENTS

Be sure to attach wage and tax statements (Form W-2, W-2G or 1099) to the front of your return if Maryland tax is withheld. Be sure to attach all forms, schedules, and statements required by these instructions. Place your check or money order on top of your wage and tax statements and fasten with one staple on the front of your tax return.

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Payment and mailing instructions and deadlines.

PAYMENT INSTRUCTIONS

Make your check or money order payable to "Comptroller of the Treasury." Use blue or black ink. Do not use red ink. Put your social security number, type of tax and year of tax being paid on your check. **DO NOT SEND CASH.**

MAILING INSTRUCTIONS

Mail your return to:

**Comptroller of the Treasury
Revenue Administration Division
Annapolis, Maryland 21411-0001**

DUE DATE

Returns must be mailed by April 17, 2000, for calendar year taxpayers. Persons filing on a fiscal year basis must file by the 15th day of the fourth month following the close of the fiscal year.

EXTENSION OF TIME TO FILE

Follow the instructions on Form 502E to request an automatic extension of the time to file your 1999 return. Filing this form extends the time to file your return, but does not extend the time to pay your

taxes. Payment of the expected tax due is required with Form 502E by April 17, 2000. If no tax is due and you requested a federal extension, you do not need to file Form 502E or take any other action to obtain an automatic extension.