



## **Name, Address, Federal Employer Identification Number**

Print or type the information in the spaces provided. The name, address and federal employer identification number must match the information as transmitted. **Do not use the originator's address.**

## **Part I – Tax Return Information**

Enter the amount as entered on the corresponding fields on Form 500 or 510.

If there is a refund due, you may choose direct deposit or a paper check. Pass-through entities (including S corporations) generally cannot receive a refund and should not complete lines 1 and 2. If there is an amount due, payment may be made by electronic funds withdrawal (direct debit). Payment may also be made by check or money order. See Form EL102B.

## **Part II – Declaration of Corporate Officer**

If you have elected to have direct deposit of the refund, or electronic funds withdrawal (direct debit) for the balance due, check the appropriate box and complete lines 4a through 4e.

If you are using a paid preparer, an electronically transmitted income tax return will be considered incomplete unless and until a correctly completed Form EL101B is signed by the corporate officer, general partner or managing member. The completed EL101B must be signed before the electronic record is transmitted.

If the originator makes changes to the electronic return after Form EL101B has been signed, but before the return is transmitted, the originator must have the corporate officer, general partner or managing member sign a corrected Form EL101B. See the E-file handbook for transmitters and Electronic Return Originators who file Maryland business tax returns electronically.

Complete Form EL101B including signature(s) and retain the Form EL101B with any applicable attachments for a period of three years along with your filing records. You will need to make Form EL101B available to the Maryland Revenue Administration Division only if formally requested to do so. Do not mail Form EL101B unless specifically requested to do so.

## **Part III – Declaration of Electronic Return Originator (paid preparer)**

The originator must sign this form. Enter your electronic filer identification number (EFIN) and firm name and address. Do not mail this form to the Revenue Administration Division. This form must be retained for three years at the site of the electronic return originator.